

Submit this form to the head of department for the subject you are appealing. Your teacher should have given you the deadline for submission of this form.

You will receive confirmation via email that your appeal form has been received.

Name: _____ Form: _____

Please complete the table below to state which internally assessed piece of work (NEA, coursework or controlled assessment) you wish to review the marking for:

Qualification type (please tick)		Subject	NEA or assessment title
GCSE			
GCE (A-level)			
BTEC Tech Award			
BTEC National			
Other			

Please outline the grounds on which you wish to request a review of the internally assessed mark in the space below. **Note: A review will only focus on the quality of your work in meeting the published assessment criteria, so focus on how you feel you have met the criteria.**

I wish to submit a review of the internal marking of the work listed above, based on the grounds I have outlined above.

I understand that the mark may stay the same upon review or decrease, as well as the possibility of an increased mark and that a review of marking does not guarantee any change in mark.

All work was originally marked to a standard set within departments in line with examination board guidance. A request to review marking will involve moderation to ensure this standard has been maintained throughout the marking process.

Following the request to review, I understand that there will be no further remarking of work and all marks recorded as a result of the review will be submitted to the examination board.

Student Signature: _____ Date: _____

I support the request for review of marking made by _____. I have read and understand the review of marking process and will abide by the outcome of the review.

Parent Name: _____

Parent Signature: _____ Date: _____