

***Submit this form to the head of department for the subject you are appealing. Your teacher should have given you the deadline for submission of this form.***

***You will receive confirmation via email that your appeal form has been received.***

Name: \_\_\_\_\_ Form: \_\_\_\_\_

Please complete the table below to state which internally assessed piece of work (NEA, coursework or controlled assessment) you wish to review the marking for:

Qualification type (please tick)	Subject	NEA or assessment title
GCSE		
GCE (A-level)		
BTEC Tech Award		
BTEC National		
Other		

Please outline the grounds on which you wish to request a review of the internally assessed mark in the space below: *(A review will only focus on the quality of your work in meeting the published assessment criteria)*

I wish to submit a review of the internal marking of the work listed above, based on the grounds I have outlined above.

I understand that the mark may stay the same upon review or decrease, as well as the possibility of an increased mark and that a review of marking does not guarantee any change in mark.

All work was originally marked to a standard set within departments in line with examination board guidance. A request to review marking will involve moderation to ensure this standard has been maintained throughout the marking process.

Following the request to review I understand that there will be no further remarking of work and all marks recorded as a result of the review will be submitted to the examination board.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I support the request for review of marking made by \_\_\_\_\_. I have read and understand the review of marking process and will abide by the outcome of the review.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_